

10 things to know

- 1 The Awards are **free** to enter and open to organisations who have been accredited or reaccredited with **Investors in People** since 31 October 2008.
- 2 Entry deadline is **5pm** on **Friday 20 May 2011**.
- 3 The Awards are relevant to employers of all sizes and from all sectors. They encompass **all training and learning programmes** from formal qualifications to informal learning and coaching.
- 4 The **rigorous judging and assessment** process gives you a chance to compete for, and be publically recognised as, the 'NTA Winner of the Year' in the UK.
- 5 The Judges are looking for a **clear story** about how training has created a **positive impact**.
- 6 All shortlisted entries will attend an **NTA Entry Review Panel** in their region, where their entry will be reviewed by a group of Judges.
- 7 **Only one award** will be presented in each category per region.
- 8 All winners are invited to celebrate their success at the National Training Awards **Ceremony during WorldSkills London 2011 at ExCeL**, where the 'Winners of the Year' will be announced.
- 9 You don't have to win an award to get something out of entering. **Free written feedback** is given on all entries to assist you with your future development plans.
- 10 For further support visit **nationaltrainingawards.com/enter**